



Membership Surveys

Policy:

COMP is to control the use of the Membership list for the purpose of performing surveys by following relevant guiding principles.

Procedure:

The need for a survey of the Membership may arise internally or externally. In order to determine whether a survey will be endorsed, there are a number of guiding principles that are to be applied. These include:

1. Relevance and significance of the purpose of the survey to the profession of Medical Physics in Canada.
2. Demonstration that there are no other sources of the data that are to be solicited.
3. Potential to consolidate proposed surveys.
4. Limitation of the frequency of surveys to minimize respondent fatigue.

If there are multiple requests in a single quarter, they are to be prioritized in accordance with these principles. Internal survey requirements are to have priority over external requests. Should an external request be supported, then a copy of the results of the survey is to be provided to COMP and, if appropriate, distributed to the members of COMP. At all times, care shall be taken to preserve the security of the COMP Membership mailing list.

The Executive is responsible for assessing and approving requests, and responding to the source of the request.